

GROOMER SHIFT CHECKLIST

(Pre and Post Operation Checklist)



Club Name:	Groomer Unit Identification (<i>model or unit #</i>):
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Grooming Date:	DAY	MONTH	YEAR	Operator Name (<i>first & last</i>):
Pre-Shift Check Time:				Post-Shift Check Time:
AM / PM				AM / PM

Pre-Shift Checklist

Operators will check each item to ensure it is functional, not damaged, operating properly, present or task complete (as applicable).

Checked	Inside Cab	Checked	Inside Cab
<input type="checkbox"/>	Gauges	<input type="checkbox"/>	Door – Left
<input type="checkbox"/>	Seatbelts	<input type="checkbox"/>	Door – Right
<input type="checkbox"/>	GPS	<input type="checkbox"/>	Radio
<input type="checkbox"/>	Wipers (front and back)	<input type="checkbox"/>	Visual Inspection for Damage
<input type="checkbox"/>	Fans	<input type="checkbox"/>	Battery
<input type="checkbox"/>	Heater	<input type="checkbox"/>	Defroster
<input type="checkbox"/>	Seat	<input type="checkbox"/>	Windows (Front, Side, Rear)
<input type="checkbox"/>	Lights – Interior	<input type="checkbox"/>	Blade Functions (Operational all directions)
<input type="checkbox"/>	Emergency Stop	<input type="checkbox"/>	Cab switches (Other)
Outside Cab		Outside Cab	
<input type="checkbox"/>	Lights - Signal and 4-way	<input type="checkbox"/>	Mirror – Left
<input type="checkbox"/>	Lights - Flasher/Beacon	<input type="checkbox"/>	Mirror – Right
<input type="checkbox"/>	Lights - Brake	<input type="checkbox"/>	Disconnect Electric Plug
<input type="checkbox"/>	Lights - Hi / Low	<input type="checkbox"/>	Front Blade (Visual damage)
<input type="checkbox"/>	Lights - Spot	<input type="checkbox"/>	Front Blade (Hydraulic Leaks)
<input type="checkbox"/>	Lights - Rear	<input type="checkbox"/>	Leaves and Twigs around Exhaust
<input type="checkbox"/>	Three Point Hitch	<input type="checkbox"/>	Wipers – Front
<input type="checkbox"/>	Hydraulic Hoses, Fittings & Couplers	<input type="checkbox"/>	Wipers - Rear
<input type="checkbox"/>	Visual Inspection for Damage		
Fluids		Grease, Filter & Belts	
<input type="checkbox"/>	Engine Oil	<input type="checkbox"/>	Grease Idler Wheels
<input type="checkbox"/>	Hydraulic Fluid	<input type="checkbox"/>	Grease Drag Pivot Points
<input type="checkbox"/>	Diesel Fuel	<input type="checkbox"/>	Grease Walking Beam Bushings
<input type="checkbox"/>	Anti-Freeze / Radiator	<input type="checkbox"/>	Belts
<input type="checkbox"/>	Wiper Fluid	<input type="checkbox"/>	Air Filter and Intake
<input type="checkbox"/>	Engine Coolant		
<input type="checkbox"/>	Def Fluid		
Track			
<input type="checkbox"/>	Tires	<input type="checkbox"/>	Cleats
<input type="checkbox"/>	Bogie Wheels	<input type="checkbox"/>	Track Belting
<input type="checkbox"/>	Wheel Studs	<input type="checkbox"/>	Idler Wheels
Drag			
<input type="checkbox"/>	Frame	<input type="checkbox"/>	Tires
<input type="checkbox"/>	Rear Lights	<input type="checkbox"/>	Visual Inspection for Damage
<input type="checkbox"/>	Drag Blades and Springs	<input type="checkbox"/>	Grease Drag
<input type="checkbox"/>	Packing Pan	<input type="checkbox"/>	Drag attached Securely
<input type="checkbox"/>	Steering Skags	<input type="checkbox"/>	No Cracks or Broken Welds
<input type="checkbox"/>	Nose Cone		
Safety Equipment			
<input type="checkbox"/>	Cell Phone	<input type="checkbox"/>	Fire Extinguisher (at least 1; ideal 2)
<input type="checkbox"/>	Chainsaw	<input type="checkbox"/>	First Aid Kit
<input type="checkbox"/>	Chainsaw Chaps, Helmet and Face guard	<input type="checkbox"/>	Flashlight
<input type="checkbox"/>	Spare Trail Signs (Stop, SA, Arrow, Slow)	<input type="checkbox"/>	Axe
<input type="checkbox"/>	Groomer Stopped on Trail Signs (x2)	<input type="checkbox"/>	Spill kit
<input type="checkbox"/>	File a Grooming Plan (Trip Plan)	<input type="checkbox"/>	Re-fueling Gloves
<input type="checkbox"/>	Tools	<input type="checkbox"/>	Safety Glasses for Re-Fueling
<input type="checkbox"/>	High Vis Safety Vest	<input type="checkbox"/>	Safety Blanket (x2)
<input type="checkbox"/>	Roadside Flares (x6) (LED or conventional)	<input type="checkbox"/>	Highway Warning Triangle (x2)
Operator Notes (<i>optional</i>):		Operator Signature:	

Post-Shift Checklist

Operators will check each item to ensure each task is complete (as applicable).

Checked	Inside Cab	Checked	Outside Cab
<input type="checkbox"/>	Clean and Tidy Interior of Cab	<input type="checkbox"/>	Plug In Electrical
<input type="checkbox"/>	Master	<input type="checkbox"/>	Remove Snow and Ice From Groomer
<input type="checkbox"/>	Allow Groomer to Cool Down	<input type="checkbox"/>	Clean Off Any Leaves and Twigs Around Exhaust
<input type="checkbox"/>	Complete Groomer Log	<input type="checkbox"/>	Clean Brush Bar (if equipped)
		<input type="checkbox"/>	Inspect for Any Damage
	Fluids & Filter		Drag
<input type="checkbox"/>	Fuel	<input type="checkbox"/>	In the Resting Position
<input type="checkbox"/>	Oil	<input type="checkbox"/>	Remove Snow and Ice From Pan
<input type="checkbox"/>	Water Separator		
Operator Notes (<i>optional</i>):		Operator Signature:	